

# WORKCAMP 2019 APPLICATION

## APPLICANT INFORMATION

NAME	ADULT T-SHIRT SIZE
ADDRESS	
CITY, STATE, ZIP	
HOME PHONE	
CELL PHONE	<input type="checkbox"/> CHECK HERE IF YOU CANNOT RECEIVE TEXT MESSAGES
BIRTH DATE	AGE (ON 7/28/19)
SCHOOL	GRADE
SOCIAL SECURITY NUMBER	
PARTICIPANT EMAIL ADDRESS	
PARENT EMAIL ADDRESS	
ARE YOU A REGISTERED ST. MARY'S PARISHIONER? YES/NO IF NO, TO WHICH FAITH COMMUNITY DO YOU BELONG?	

### School Address (for college students)

ADDRESS
CITY, STATE, ZIP
PHONE

## PARENT/GUARDIAN INFORMATION

	MOM	DAD
NAME/S		
HOME PHONE/S		
CELL PHONE/S		

### Essay

Please include an essay stating the following: 1) Why are you interested in participating in Workcamp? 2) What would you like to get out of your involvement in Workcamp? 3) What particular gifts will you bring to Workcamp? Feel free to include anything else that you feel is appropriate. **Applications will not be considered complete without an essay.**

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## EMERGENCY INFORMATION

DOCTOR'S NAME
DOCTOR'S PHONE
INSURANCE COMPANY
POLICY OR GROUP NUMBER
IDENTIFICATION NUMBER
A PHOTO COPY OF BOTH SIDES OF YOUR INSURANCE CARD MUST BE ATTACHED TO THIS FORM.
EMERGENCY CONTACT/S OTHER THAN PARENT (Name and phone)
PLEASE INCLUDE ANY ADDITIONAL IMPORTANT MEDICAL INFORMATION (allergies, medications, asthma, etc.) Note that all prescription medications must be in the labeled container from the pharmacy.
PLEASE LIST ANY OVER-THE-COUNTER MEDICATIONS THAT YOUR CHILD MAY TAKE (ibuprofen, Tylenol, etc.)
MOST RECENT TETANUS SHOT DATE (month and year):

### PARENTAL CONSENT FOR MEDICAL TREATMENT

I grant permission for \_\_\_\_\_ (participant's name) to participate in the Group Workcamp trip with St. Mary of the Lake Church from July 28-August 3, 2019. In case of emergency, I understand that every effort will be made to contact me. If I cannot be reached, I give my permission for a designated adult leader to act in my behalf in seeking emergency treatment for my child. This includes having access to medical and patient care information. I give my permission to those administering emergency treatment to do so using the measures deemed necessary. I absolve St. Mary of the Lake Church and any adult leaders from liability in acting on my behalf in this regard.

Parent/s Name/s \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

## **PARTICIPANT AGREEMENT**

1. I will not bring or use dangerous articles such as firearms, knives, or fireworks of any kind.
2. I will respect and encourage my peers and adult leaders from St. Mary's as well as all who are participating in the camp.
3. I will not engage in any sexual activity during this trip.
4. I will respect the property of all other youth and adults.
5. I will not bring or use alcohol, drugs, or tobacco during this trip.
6. I will always remain under the supervision of an adult and abide by the code of conduct.
7. I understand that participating in this camp is a privilege. I will represent St. Mary of the Lake Church to the best of my ability.

***If I am unable to meet these expectations the following consequences will result:***

- Notification of my parents.
- Immediate dismissal from the trip.
- I will be sent home at my own expense.

Participant's Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

## **PHOTO RELEASE**

I give permission to St. Mary of the Lake Church to take photographs/videos of my child and/or use such photographs/videos in public relation materials.

Permission is granted to St. Mary of the Lake Church to use my photo/photo of my child for use in promoting St. Mary of the Lake Church. I agree that St. Mary of the Lake Church may use such photographs in publications related to programs with the knowledge that these publications may be posted electronically on the St. Mary of the Lake Church website and/or on social media sites including, but not limited to, Facebook, Twitter and YouTube for purposes of marketing, development, etc. Names of minors will not be published. I/We agree to release, indemnify and defend St. Mary of the Lake Church/School and the Archdiocese of St. Paul & Minneapolis for any claims related to the use of my child's photos as described above.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Turn this page in**

# APPLICATION CHECK LIST

In order to consider your application complete, you must attend a Workcamp orientation meeting on Tuesday, August 14 at 6:30 PM or Monday, October 8 at 6:30 PM and **you must turn in all of the following by Thursday, October 18, 2018** (remember that applications are taken on a first come first served basis):

1. Three pages of paper work including, applicant information, parent/guardian information, emergency information, consent for treatment, and the participant agreement.
2. A signed covenant outlining the expectations for Workcampers for September 2018-August 2019. If a participant breaks the contract, the participant may lose the opportunity to participate in Workcamp.
3. A photocopy of both sides of your health insurance card.
4. An essay stating the following: 1) Why are you interested in participating in Workcamp? 2) What would you like to get out of your involvement in Workcamp? 3) What particular gifts will you bring to Workcamp? Feel free to include anything else that you feel is appropriate.
5. A check for \$100 (non-refundable deposit), payable to St. Mary's. Please do not pay in cash!

**Applications will not be considered complete until all five items are turned in to the Parish Office by 5:00 PM Thursday, October 18, 2018.**

# Payment Timeline

## Youth Payment Timeline

\$100	non-refundable deposit due with application by Oct. 18
\$100	Due November 1, 2018
\$100	Due December 1, 2018
\$100	Due February 1, 2019
\$100	Due March 1, 2019
\$100	Due April 1, 2019
\$100	Due May 1, 2019
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\$700	TOTAL

## Adult Payment Timeline (21+, not in college)

\$100	non-refundable deposit due with application by Oct. 18
\$75	Due November 1, 2018
\$75	Due December 1, 2018
\$75	Due February 1, 2019
\$75	Due March 1, 2019
\$50	Due April 1, 2019
\$50	Due May 1, 2019
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\$500	TOTAL

## College Age Payment Timeline

\$100	non-refundable deposit due with application by Oct. 18
\$100	Due November 1, 2018
\$100	Due December 1, 2018
\$75	Due February 1, 2019
\$75	Due March 1, 2019
\$75	Due April 1, 2019
\$75	Due May 1, 2019
<hr/>	
\$600	TOTAL

## Drop Out Payment Timeline

If you drop out you will be required to pay whatever is due as of the date you dropped out (e.g. youth who drop out on Dec. 1<sup>st</sup> would owe \$300; youth who drop out on March 31<sup>st</sup> would owe \$500.) No refunds will be made.

**After May 1<sup>st</sup> 100% of the fee must be paid.**

*Cancellations must be made in writing, by e-mail or in person.*

All payments must be made to St. Mary's by check or money order. **Please, do not ever pay in cash!**

The maximum any parent may pay is \$400. The remaining \$400 may be raised through fund raising and sponsorships. A participant may also pay with his or her own funds.

**Participants that have been accepted, and miss a payment will be put on probation. If a participant is late on two consecutive months they may be dismissed from the trip and their spot given to a person on the wait list.** If you miss a payment date, please call Justin as soon as possible. If you are having trouble making payments, please call Justin to work out a plan. 429-8001, ext. 223 (email: [jkelly@stmarys-wbl.org](mailto:jkelly@stmarys-wbl.org)).

**PLEASE KEEP THIS PAGE!**

## **Workcamp 2019 Participant Covenant**

Workcamp can be an extraordinary life-changing experience. Workcamp is an excellent opportunity for high school age youth, young adults (18-20), and adult leaders (21+) to grow in faith, make a difference in the world through Christian service, and build a stronger relationship with the St. Mary's parish community. As evidenced by the large number of participants, Workcampers find this mission experience very meaningful. St. Mary's has never limited the number of participants and it is our goal to continue providing this opportunity for all who desire to participate. In order to achieve this goal, parish staff, participants and parents must all work together and be committed to one another.

This covenant is designed to:

- Help you get the most out of your Workcamp experience.
- Clarify your accountability to parish staff members and all Workcampers.
- Make clear the commitment that is required of all Workcampers.
- Hold you accountable for all communications you receive.

### **Communication**

1. The primary sources of communication to Workcampers will be through the mail. Workcampers will be held responsible for any information that is communicated through the mail. Workcampers will also be held accountable for responding to these communications within the designated time frame.
2. Personal communications may come to you through a variety of people. You may or may not be familiar with the person who calls you or leaves a message at your home. If you have further questions after you receive the call or message, contact Justin or Margie. If you are asked to respond with a phone call or e-mail, be sure to respond as soon as possible.
3. Do use these communication vehicles:  
Justin's office/voice mail: 651-429-8001 x 223  
Justin's e-mail: [jkelly@stmarys-wbl.org](mailto:jkelly@stmarys-wbl.org)  
Justin's cell phone: 651-492-8252 (texting is OK)  
Erin's cell phone: 651-253-7770 (texting is OK)  
Erin's e-mail: [eboco09@gmail.com](mailto:eboco09@gmail.com)  
Amy Spindler's office or voice mail: 651-429-8001 x224  
Amy Spindler's e-mail: [ajspindler@stmarys-wbl.org](mailto:ajspindler@stmarys-wbl.org)
4. When leaving voice mails and e-mails, be sure to include both your first and last name.

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**Attendance**

1. Attendance at monthly Workcamp gatherings is required.
2. On the weekends that our calendar reads “All Masses,” Workcampers are required to attend one Mass and help before and after that Mass. Since 11 AM is the most popular Mass among this group, Workcampers will need to take turns attending the other Masses.
3. Participation in youth group activities is strongly encouraged.

**Leadership**

1. Workcampers will choose at least one event for which they will provide leadership. Previous experience with a particular event is not necessary for leadership.
2. Leadership job descriptions for each event will be available at the September 26 Workcamp gathering.

**Parent Involvement**

1. As Workcamp participation has grown, so has the need for more adult involvement. Parent involvement is essential to both the short term and long term future of Workcamp.
2. Workcampers will share information with parents and encourage their parents to get involved. Workcampers may not discourage parent involvement!
3. No Workcamper is ever penalized for a parent’s inability to be involved.

**Fundraising**

1. Many fundraising events can only accommodate a limited number of people. Therefore, as fundraising opportunities arise, they are offered on a first-come basis.
2. If you have reserved a space at a fundraising event and are suddenly unable to attend, you must find a replacement for yourself.
3. A positive attitude and superior work ethic are required of all fundraising event participants.

**PLEASE KEEP THIS PAGE!**

**Probation**

1. If a Workcamper does not follow this covenant, the Workcamper will be placed on probation.
2. A Workcamper on probation will meet with Justin and communicate with him regularly until the Workcamper is removed from probation. Communication includes, but is not limited to, e-mail, phone, text messages and personal meetings. Justin has the right to request personal meetings with Workcampers who are on probation.
3. Workcampers who continue to break the covenant will not be allowed to participate in Workcamp this year.

**If You Live Far Away**

Many of you live out of town. Obviously, your attendance at all Workcamp events is not possible. However, you will be required to keep yourself informed and communicate with the rest of us.

1. Be sure that Justin has your correct temporary address and e-mail address.
2. Respond to any communications you receive about Workcamp within the designated time frame.
3. Try to have a trip home coincide with a Workcamp event.
4. Sign-up for a leadership opportunity that takes place during school breaks or after you return home for the summer, such as the Poinsettia Sale, Easter Lily Sale, and more!
5. Let Justin know whenever you will be in town.

**PLEASE KEEP THIS PAGE!**

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## Estimated Payment Timeline

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Workcamper signature

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Parent/Guardian signature

(By signing, I agree to the Payment Timeline described above, including the Drop Out Timeline, if I should choose not to attend Workcamp.)

**Sign and return this page to Justin with your application.**

**Probation**

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5. Let Justin know whenever you will be in town.

I have read the above covenant, discussed it with a parent/guardian, and agree to follow it.

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Workcamper signature

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Parent/Guardian signature

**Sign and return this page to Justin with your application.**