# **VOLUNTEER MINISTRIES AT ST. MARY OF THE LAKE**

### LITURGICAL MINISTRIES

Get involved by contacting Mary Beth Jambor at 651-429-7771 or <u>mbjambor@stmarys-wbl.org</u> It takes more than 100 volunteers liturgical ministers to celebrate the weekend Masses. We can't make it happen without your help.

**Greeter:** Be that kind face and warm greeter to parishioners and visitors alike. Welcome everyone at the door before Mass to create an atmosphere of hospitality.

Usher: Help people find seats, answer questions and pass baskets at the collection of the gifts.

Lector: Proclaim the Word with reverence and love.

Gift Bearers: Bring the gifts of bread and wine to the altar. Families are encouraged to do this together.

**Extraordinary Ministers:** Reverently distribute the Body and Blood of Christ to the assembly.

**Mass Coordinator:** Pave the way for a joyous celebration of the Mass by ensuring all ministry positions are filled and all elements of the Mass are prepared. (Being an Extraordinary Minister is a pre-requisite for serving as Mass Coordinator.)

Altar Server: Assist Father during the Mass. Youth grades 4 and above.

**Sacristan:** Make sure all details are in place for Mass to be celebrated. Ages 14-above. (Being an altar server is a pre-requisite for serving as a sacristan.)

**Projection System Operator:** Share our liturgy on the big screen so that all can fully participate in the Mass. Grade 8-adult.

**Video Broadcast System Operator:** Broadcast the Mass to other areas of the building and stream it to our parish website so that homebound parishioners can remain engaged in the parish.

**Church Laundry:** Provide clean linens for sacramental ministries. Pick up and launder at home, following proper procedures.

**Church Cleaner:** Join the Tuesday morning cleaning crew. After 8 AM Mass, the crew cleans for about 30 minutes, then gathers for coffee and conversation.

**Church Decorating Team:** Adorn the church and decorate throughout the liturgical year, about eight times a year.

Funeral Liturgy Ministers: Coordinate Funeral Masses and serve as liturgical ministers as needed.

**Sacraments, Worship and Music Committee**: This committee works to strengthen and support the total prayer life of the parish.

### SACRAMENTAL PREPARATION MINISTRY

Get involved by contacting Mary Beth Jambor at 651-429-7771 or <u>mbjambor@stmarys-wbl.org</u>

**OCIA Team**: Journey with and mentor adults to be baptized or received into the Catholic faith, or Catholics who have not yet received First Communion or Confirmation through the Order of Christian Initiation (OCIA). Meet Sundays at 10:00 AM.

### **MUSIC MINISTRIES**

Get involved by contacting Jaclyn Schwartz at 651-429-7771 or <u>music@stmarys-wbl.org</u> Music ministry at St. Mary of the Lake strives to cultivate and offer our gifts and talents to God in a way that encourages the spirit of collaboration and community amongst musicians and assembly as we grow in our faith.

**St. Mary's Chorale:** The chorale is a mixed choral group that rehearses 3 times per month (Wednesdays at 6:30 PM) and sings one Sunday per month for both the 9 & 11 AM Masses. The chorale also sings on Christmas morning, on Ash Wednesday, and during the Easter Triduum. Kathryn Lien directs this chorale.

**Teens and Children:** Teens are encouraged to join the chorale or contemporary ensemble. If the ensemble is vocally strong and schedules allow for a group rehearsal, teens can be scheduled independently and lead the music for Mass on their own. Children will sing seasonally (Christmas and Easter) and will join the chorale or contemporary ensemble for special occasions.

**St. Mary's Contemporary Ensemble**: The contemporary ensemble is a large ensemble that rehearses twice per month (Thursdays at 7 PM) and sings for the 9 or 11 AM Mass once per month. Both rehearsals each month are required for participation, and depending on interest, may have rotating instrumentalists. This ensemble will also sing for various holidays and parish events throughout the year.

**St. Mary's Men's Chorus:** The men's chorus will meet twice per month on Wednesday or Friday afternoons and will sing at the 9 or 11 AM Mass once per month. This chorus will require much practice at home as the men will sing in 2-5 part harmony. The chorus will also sing on other holidays or feast days throughout the year.

**Summer "Pickup" Choir:** During the summer months, regular ensembles have time off and musicians have select Sundays where a Pickup Choir is scheduled. This is open to any vocalist who is currently involved in music ministry to meet/rehearse at 8 AM and sing for the 9 AM Mass. A cantor is scheduled to lead the psalm and gospel acclamation for these liturgies.

**Instrumentalists:** A variety of instruments are used in addition to the piano to accompany Mass. Common instruments include guitar, flute, trumpet, violin, and cello. If you are interested in playing an instrument for Mass, contact Jaclyn Schwartz to set up a meeting time with a piece you are prepared to play.

### FAITH FORMATION MINISTRIES

Get involved by contacting Karlene Feidt at 651-429-7771 or kfeidt@stmarys-wbl.org

**Sunday Family Faith Formation Catechist:** Teach a half-hour lesson once a month to children, multiple ages. Share your faith and help them discover their relationship with Jesus. No previous experience is necessary.

#### Summer Academy:

**SA Teacher:** Play a crucial role in shaping the future of young Catholics - for students grades Pre-K-8. Share your faith story with parish youth and help them discover their own faith story and how it applies to their lives. Full week catechists receive a \$400 stipend. Previous experience working with children in a full-day learning environment is required.

**SA Classroom Assistant:** Provide classroom support that helps catechists guide and develop the faith of our young parishioners.

**SA Hallway Helper:** Create a secure and safe environment for our children, catechists and catechist assistants. Full week volunteers receive a discount on tuition.

**Special Needs Assistant**: Give children, requiring additional classroom support, a helping hand in building their faith.

**Event Chaperone/Service Site Driver:** Make sure our students arrive safely at their community service commitments. Driver and background check are required to transport youth offsite (must be 21+).

**Nursery Staff**: Follow a simple plan of singing a little, reading a little, playing a little – to immerse children in the Lord's love while parents worship. Available for children ages 1-5 during the 9:00 and 11:00 AM Sunday Masses. Adults and older youth volunteers are needed.

**Childcare:** Be in a volunteer pool of child caregivers, ready to care for the "littles" when called upon. Parish events, sacramental prep sessions and care during Mass are common needs. Weekends and some weeknights are needed with advance notice. Adults and high school teens are needed.

**Liturgy of the Word with Children**: Share the weekly scripture and your faith perspectives with grades 1-5 at the 9:00 and 11:00 AM Mass. Adult leaders and middle/high school youth helpers are needed on a rotating six-week schedule.

**Faith Formation Committee:** Support the Faith Formation staff by creating meaningful and enjoyable programs that support the faith formation of children and middle school youth. Help ensure a sense of belonging, drawing awareness to the life-long journey in faith, while fostering an environment of Christian values. Meets monthly.

For High School Youth and Young Adult Ministries, please skip down to pg. 6.

# MISSION MINISTRIES Adult Discipleship

Get involved by contacting Nathan Schuster at 651-429-7771 or nschuster@stmarys-wbl.org

**Small Group Ministry:** Grow in faith beside fellow parishioners in a small group! Training is available for those interested in leading/co-leading a small group. Leaders/co-leaders help coordinate logistics, small group study materials, prayer, etc.

**Small Group Advisory Team:** Meet with a team of small group leaders and staff to help coordinate small group leader training, communicate with small groups throughout the year, discern study materials to be used with the pastor's approval, etc.

Addiction Ministry: Freedom and hope from addiction is possible! Reach out to Jim Rathburn (non-staff/parishioner) or Nathan (staff) for more information or resources for you or a family member (or friend) battling addiction.

**Event & Retreat Volunteers:** Assist with the set up and tear down for community nights, retreats, and other parish-wide events.

# Hospitality

Get involved by contacting Nathan Schuster at 651-429-7771 or <u>nschuster@stmarys-wbl.org</u>

**Parish Festival Volunteers:** Meet with this group to prepare for the event, help coordinate the raffle, the setup, and the event itself.

**Welcome Desk Volunteers:** Provide a welcoming presence and information for people stopping by the Desk before and after weekend Masses. Training is available.

**Weekend Hospitality:** Join a committee which provides drinks and snacks after each Mass the first weekend of each month. A parish budget provides the funding for food and drinks.

**Welcome Team:** Join this group which meets monthly to determine new ways of engaging new parishioners.

### JUSTICE, PEACE, & OUTREACH

Get involved by contacting Nathan Schuster at 651-429-7771 or nschuster@stmarys-wbl.org

**Haiti Committee:** This committee & ministry supports the education and nutritional needs of students who attend the Cecelia Duffy Memorial school in Marfranc, Haiti as well as the sisters who support the needs of the students & school. Parishioners are invited to both join the committee (which meets monthly Sept – May) as well as stay up to date on our Haiti Mission on our website and through financial donations. <u>https://stmarys-wbl.org/haiti/</u>

**Justice, Peace, & Outreach Commission:** This committee & ministry integrates Catholic Social Teaching into parish life. Parishioners are invited to both join the committee (which meets on the fourth Tuesday of the month) as well as participate in the following efforts: refugees, respect life, care for creation, legislation. <u>https://stmarys-wbl.org/jpoc/</u>

**Refugee Ministry:** Meet with the refugee work group and volunteer at local organizations such as: Lutheran Social Services or Alight.

**Respect Life Ministry:** Meet with the respect life group and volunteer at local organizations such as: Prenatal Partners for Life, Pro-Life Action Ministries, Women's Life Care Center, Rachel's Vineyard.

**Care for Creation Ministry:** Meet with the Care for Creation group to help protect people and the planet by living our faith in relationship with all of God's creation.

**Legislation:** Work to advance Catholic Social Teaching in local, state, and federal legislation (alongside Minnesota Catholic Conference). This typically involves letter writing opportunities and a visit to the State Capitol during February or March.

**Habitat for Humanity Ministry:** The Habitat Ministry supports the Twin Cities' Habitat for Humanity and assists with an annual summer build.

**Loaves and Fishes Ministry:** Cook and serve dinner to guests at the Dorothy Day Center in St. Paul. Occurs the third Wednesday of each month. Check the bulletin for announcements.

**Rummage Sale:** Volunteer at the Rummage Sale, help set up goods and clothing in Kohler Hall & the Gym, help bake goodies for the Bake Sale.

#### **PASTORAL CARE & SENIORS**

Get involved by contacting Kathleen Finn at 651-429-7771 or kfinn@stmarys-wbl.org

**Extraordinary Ministers to the Homebound:** Bring Holy Communion weekly to those unable to participate in the Mass. As requested, visit and pray with those receiving the Blessed Sacrament.

**Apartment and Care Center Extraordinary Ministers:** Bring Communion and offer services for residents of local senior apartments and care centers. As requested, visit and pray with those receiving Holy Communion.

**Ministers of Consolation:** Provide 12-18 months of personal follow-up to families experiencing a death.

**Companions in Grief Ministers:** Support the facilitation of this grief and support series, listen to and pray with those experiencing the loss of a loved one. This four-week series is offered eight times a year from 4:30-6:00 PM Thursdays.

**Funeral Luncheon Ministers:** Provide hospitality to and welcome the guests of the family by coordinating the funeral luncheon.

**Prayer Shawl Ministers:** Provide comfort to those in need by knitting and crocheting prayer shawls.

**Women's Bridge Club:** Play bridge and enjoy companionship with women from St. Mary's and other local churches. Occurs the fourth Tuesday of the month (September through May at 10:30 AM.) **Prayer Network Ministers:** Support the intentions and special needs of parishioners through prayer.

**Rosary Makers:** Spread the joy of the rosary through making and repairing rosaries that are shared with those in the St. Mary's community and beyond. Meets monthly.

# High School Youth & Young Adults

Get involved by contacting Michelle Boris at 651-429-7771 or <u>mboris@stmarys-wbl.org</u>

**Prayer Partners:** All parishioners are welcomed to join in youth and young adult ministry through prayer. Dedicate a holy hour, pray a rosary, offer a mass, or just say a brief prayer of intercession for the young and young adults of the parish and those ministering to them. No need to sign up, but you can let us know if you plan to join in this partnership of prayer.

**For High School:** FUSED Youth Ministry exists to connect, excite, and educate, teens in the Catholic faith through a variety of opportunities. All volunteers working with minors must be Safe Environment certified (training provided).

**FUSED Advisory Panel Member:** High school youth and adult leaders on this panel shape the direction for youth ministry at the parish. Form the mission, vision, and purpose statements for youth ministry, and create, assess, and adapt short- and long-term youth ministry goals.

**Youth Group Core Team:** Help run FUSED Wednesday Community Nights twice a month. In addition to serving as a role model and serving in a relational ministry, you will help lead service opportunities, games, prayer experiences, and talks on different elements of our Catholic faith for teens.

**Discipleship Group Leader:** Serve as a role model in the Christian life. Co-lead a small group of four to eight teens in a small group format. Facilitate discussions, practice listening, and mentor teenagers in living out the faith in daily life.

**Event/Mission Trip Chaperone (21+):** Become Safe Environment Certified to join FUSED youth on various on-off events throughout the year like service projects or fun outings, youth masses, or on longer trips like the summer mission trip. Chaperones can also become certified to serve as drivers.

**For Young Adults:** St. Mary's Catholic Young Adults strive to connect young people (ages 18-39) to God on a deeper level, connect them to each other, and connect them to the larger community.

**Event Core Team:** Help execute monthly social, sacramental, or service events. Bring your talents to areas like advertising/marketing, hospitality, emcee/hosting, set-up, clean-up and any other duties required to ensure the events run smoothly from inception to end.

**Catholic Young Adults Advisory Panel:** Young adults on this panel are leaders shaping the direction for young adult ministry at the parish. Form the mission, vision, and purpose statements and create, assess, and adapt short- and long-term young adult ministry goals. Commit to helping run programming and events hosted by the CYA group.

**Small Group Leader:** Facilitate a small group for a community of peers. Grow in faith alongside others in a similar life situation. Help select studies, lead discussions, and coordinate logistics such as meeting location and dates.

### Administration

Get involved by contacting Dcn. Gary Schneider at 651-429-7771 or gschneider@stmarys-wbl.org

**Finance Council:** Advises the Pastor in financial matters, including budgets, borrowing, capital campaigns and investments.

**Media & Marketing Committee:** Advises and creates the communication of the parish's mission and key messages through all appropriate media.

Grounds Assistant: Help maintain our beautiful parish grounds by planting, weeding, trimming, etc.

**Cemetery Committee:** Advises the Pastor on matters relating to the cemetery. Helps ensure our cemetery remains a beautiful resting place by determining cemetery guidelines, making improvements to cemetery grounds, maintaining a perpetual care fund and sharing news of the cemetery with parishioners.